

Westlake Middle School | An IB World School

Mt. Pleasant Central School District



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Dear Westlake Middle School Families,

We look forward to seeing you back at Westlake Middle School on September 1st! In order to ensure a safe and efficient drop-off in the morning, please review the arrival procedures:

- Student car drop-off is at the *back circle* starting at 7:15 a.m. Stay to the right at the fork at the district office for car drop-off. To keep traffic flowing students should be prepared to exit the car upon arrival. Pick-up is in the same location.
- Students can exit the car once stopped anywhere along the curb/sidewalk. It is not necessary to pull all the way up to the end of the curb/sidewalk. For safety, students must exit on the passenger side.
- The doors at the back bus circle entrance are locked at 7:35 a.m. Cars arriving after 7:35 a.m. will be directed by security to drop students off at the front of the building and use the Middle School path to the main entrance of the Middle School.
- Students taking the bus will be dropped off at the front of the building and use the Middle School path to the main entrance of the Middle School. Please be patient with buses as bus routes can take a few minutes longer on the first few days of school.

Below is additional information about the first few days of school:

- On September 1st students will go directly to their 1st-period class.
- During 1st-period class teachers will go over locker procedures.
- Students who lost their lock can purchase a new one for \$5 from the main office.
- Grade 6 students that did not pick up their Chromebook will be sent to the library in the morning to pick them up.
- Students that did not receive their supply boxes, ordered through the PTA, will be called to the main office to get their supplies.

In order to set students up for success, teachers will be focusing on setting behavioral, organizational, and academic expectations. Teachers will review the code of conduct and discuss examples of positive behavior.

Sincerely,

Anthony Mungoli
Principal

Christine Parrottino
Assistant Principal

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